

**Redwoods Community College District**  
**Fire Technology Advisory Committee**  
**June 1, 2011 – 13:30pm**  
AJ 101A Classroom  
**-Abbreviated Minutes-**

*Eric Smith began the meeting at approximately 1330 hrs.*

*In attendance were:*

*M. Howe, J Mayberry - Cal-Fire            J. McFarland, J McDonald- AFD*  
*B. Revelle- USFS                            J. Sapper, L Breyer, A. Davis- HROP*  
*Ken Woods- HFD #1                        R. Waters- CR*  
*B. Gillespie, R Goodlive, C. Jelinek- EFD*

*Smith covered the following agenda topics. Additional comments by members present are noted under each topic in italics.*

**I.     **Introductions****

**II.    **Role of Advisory Board****

- a.** Ensure local input in developing an Accredited Firefighter I Academy and Fire Technology Degree Program
- b.** Support the development and maintenance of the Fire Technology program

**III.   **Staffing****

- a.** Eric Smith- Fire Technology Coordinator
  - i.* Ed Trigeiro- Taken a support role
- b.** Kim Price- Instructor FT1, FT2,
- c.** Chris Jelinek- Instructor FT3,
- d.** Others pending
  - i.* Academy- Fire Chiefs to validate minimum qualifications
  - ii.* SFT Courses- Must be approve by SFT, CR desirable but can be worked around

**IV.   **AS Degree Program Update****

- a.** A.S. Degree in FT officially approved by Chancellor's Office ✓
- b.** FT-1 (Fire Protection Organization) Fall 2010 ✓
- c.** FT-2 (Fire Behavior and Combustion) Spring 2011✓

**V.     **CFSTES Course Offerings- Spring 2011****

- a.** Fire Management 2A, March 2011 President supported ✓
- b.** Fire Command 1C, March 2011, Cal Fire co-sponsor ✓
- c.** Fire Management 1 April 2011, Cal-Fire co-sponsor ✓
- d.** Ethical Leadership in the Classroom June 8 2011, Cal-Fire co-sponsor

**VI. Proposed Course Offerings 2011-2012**

- a. 3 AS Degree Program Course Offerings:
  - i. FT-6(Principles of Fire & Emergency Services) Fall 2011
  - ii. FT-3 (Building Construction) Spring 2012
  - iii. FT-4 (Fire Prevention) Spring 2012
- b. 3 CFSTES courses proposed for 2011-2012 budget
  - i. Based upon regional needs\*
- c. 4 FSTEP Courses\*
- d. 4 FSTEP under USFS ISA Agreement
- e. 4 CICC courses\*
- f. 50 hr NWCG FFII Academy (researching for CR Forestry students)  
(\* In coordination with HROP via joint needs assessment)

**VII. Grants**

- a. CTEA Grant applied for with an emphasis on wild land equipment- \$24,400
- b. Working on identify additional grant opportunities to support program needs

**VIII. Funding**

- a. Budget for 2010/11 - \$137,000, reduced to approximately \$100,000
- b. Proposed Budget for 2011/12 is a roll-up of reduced 2010/11 budget
  - i. Continued support by interim president

**IX. Fire Academy**

- a. Delayed till Spring 2013
- b. Still supported by CR Board and Interim President
- c. Hire Coordinator in Fall 2012
- d. Continue to develop policies, procedures, scheduling, instructor coordination to meet instructor quals, facility MOU's
- e. Exploring possibility of developing instructor cadre to begin academy development and format

*Chief Howe noted that Cal-Fire has taken a new look and leadership role in the delivery of course curriculum associated with their agency. Their management of the HROP wild land academy is one example.*

**X. Current Projects**

- a. **CR Accreditation- Course/Program Evaluative Products**
  - i. Course Student Learning Objectives- Evaluation/Validation
  - ii. Program Student Learning Objective- Evaluation/Validation
- b. **State Fire Training Accreditation**
  - i. Have applied for accreditation review
    - Provide all testing, correcting, certificates at the local level.
    - Develop a local self-assessment committee to review all documents, facilities to meet performance objectives
  - ii. Facility/Equipment use agreements being developed

**c. AS Degree Course Development**

- i. Continue to progress through AS Course delivery over two year period
  - Develop instructors

**d. Fire-based Educational Matrix and Delivery Plan in coordination with HROP**

**XI. Roundtable Discussion**

*Several advisory board meeting attendees asked about the length of the FF1 academy and how it fits within a semester delivery system. Ron Waters clarified that the academy is close to 700 hours or 18 weeks length is slightly longer than a semester. The CR Law Enforcement Academy is similar and begins earlier and/or runs longer than the semester.*

*Jonni Mayberry asked about transferability of fire technology courses to other community colleges. Smith and Waters stated that they are in-fact transferable to other similar colleges, but that it is a topic that Smith is currently researching.*

*Chris Jelinek mentioned that there is great interest in on-line learning opportunities, especially within the career ranks. Smith mentioned that the college is exploring online and lecture capture technology so that they can be evaluated as to applicability to the program now, and in the future. Justin McDonald echoed Jelinek's interest as many of his employees were taking fire tech courses from other community colleges, when he would prefer that they take them from CR.*

*John Sapper recommended that a six to ten year plan be developed identify the desired program and that the plan also include an element related to the feeder-programs. Sapper also suggested that with the proposed start of the academy being just 20 months away, that CR begin advertising the academy and consider accepting academy sign-ups up to a year in advance. A majority of the group concurred with this idea.*

*Rusty Goodlive reminded the group not to forget the CR satellite campuses and students that CR has in Del Norte and Fort Bragg. Ron Waters mentioned that we do have interactive classroom capability with these campuses should we desire to offer them remotely.*

**XII. Meeting adjourned:**

*The meeting was adjourned at approximately 15:10 hours*

*Respectfully submitted,*

*Eric M. Smith*